Computer Science Overview of the Defense and Dissertation Submittal

**Dissertation Defense**

The doctoral completion has two phases:

1. A public talk “defense” that all members of the department are encouraged to attend.
   1. Student must give faculty a 30-day notice, followed by a one-week notice to the department via email.
   2. After the defense has been given, a Computer Science Defense [form](https://cpsc.yale.edu/sites/default/files/files/Dissertation%20Defense%20Form.docx) should be filled and signed by each committee member.
   3. Email a finalized (Pass or Fail) copy to the departmental registrar.
   4. Confirm with your dissertation committee your dissertation is ready for submittal to the Graduate School
2. Dissertation completion:
   1. If you have a progress report pending, make sure that report is submitted and approved before your defense is delivered.
   2. The Graduate School has created a [portal](https://dissertation.yale.edu/dprs/) to complete all steps for completing dissertation submittal.
   3. Readers must be entered into your profile once you are ready to submit the dissertation and prior to the delivery of your defense for approval by the DGS.
   4. Readers will be automatically notified once you have uploaded your final dissertation.
   5. Your readers have 30 days to submit a report.
   6. The Graduate School Dissertation Checklist is provided online and includes a degree petition.

Your department registrar: Sabrina Whiteman at 203-432-1283 or [sabrina.whiteman@yale.edu](mailto:sabrina.whiteman@yale.edu). Room AKW 002